

PARCHMENT COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING MINUTES

Date: August 27, 2024

1. Call to order: The meeting was called to order by President Heasley at 6:29 pm.
2. Present: Penny Beals, Kim Gheen, Robert Heasley, Ruth Layne, Lisa Lysdahl, Valerie Harris, and Nancy Neumann
3. Acceptance of agenda:

The agenda received unanimous approval on a motion by Beals with support from Harris.

4a. Public hearing for proposed 2024-2025 budget:

The public hearing was called to order by President Heasley at 6:30 pm.

The public hearing was opened on a motion by Neumann with support from Gheen.

3 guest(s) were in attendance with no comment.

The public hearing was closed on a motion by Gheen with support from Beals.

President Heasley closed the public hearing at 6:31 pm.

4b. Adoption of 2024-2025 millage levy and budget:

The by-law to read the Resolution in its entirety was waived, the 2024-2025 millage of 1.9189 was approved, the 2024-2025 Budget was accepted on 3rd reading, and the 2024-2025 General Appropriations Resolution was adopted on a motion by Gheen with support from Beals.

AYE: Beals, Layne, Neumann, Harris, Gheen, Lysdahl, Heasley

NAY: None

5. Acknowledgment of guests: At 6:31 pm, there were 3 guests. D. Daniel, J. Clemence, L Leonard

6. Reading & approval of minutes:

The minutes of the July 23rd, 2024 meeting received unanimous approval on a motion by Beals and support from Layne.

7. Financial Report:

Transfers

No transfers this month.

Stanley Stevens Endowment

- The balance in our Kalamazoo Community Foundation account as of 7/31/2024 was \$157,892.75, with a net gain of \$5,406.04.
- Grantmaking available in 2024 is \$26,199.36.

The financial report, transfers, and the bills paid in July received unanimous

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approval on a motion by Gheen with support by Beals.

8. Public comment at 6:44 pm, there were 3 guests.

Comment: L Leonard mentioned that money markets will double charge and that this may be something that the board would like to keep in mind.

9. Director's report:

Stannard presented the report.

10. Monthly statistics report:

Stannard presented the report.

11. Communications:

There were no communications.

12. Strategic Planning:

There was no report.

13. Committee Reports:

There were no reports.

Unfinished Business

Item 14 Policy Review – Closing Policy – 2nd Reading

The policy received unanimous approval for 2nd reading without change on a motion by Beals with support by Harris.

Item 15 Policy Review – FOIA Policy – 2nd Reading

The policy received unanimous approval for 1st reading with changes on a motion by Harris with support by Gheen.

***Removing "Banner" from text. Section H 14C and E indenting.**

New Business

Item 16 Policy Review – Patron Behavior Policy – 1st Reading

The policy received unanimous approval for 1st reading with changes on a motion by Neumann with support by Beals.

***Parenthesis in 2A, 2C needs to be labeled D.**

16. Board Comments

Everyone thanked Teresa for all of her years of dedication, guidance, excellence.

17. Public Comments at 7:05 pm.

3 guest(s).

D Daniel expressed her thanks to Teresa for all of these years.

L Leonard so grateful for being able to reach staff so quickly.

18. Adjournment

President Heasley adjourned the meeting at 7:16 pm.

Minutes taken by Lisa Lysdahl, Trustee

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